

**Agenda  
Annual General Meeting 2019  
Tele-Conference  
2nd November 2019, 2:00 – 3:00pm**

1. Welcome and Introductions

2. Apologies for absence

3. Minutes from the last Annual General Meeting held on 24th January 2019

4. Any matters and actions arising from the minutes

5. Financial Report Annual Accounts and Balance Sheet for 2018-19

* Audited accounts
* Appointment of Independent Examiner

6. Annual Report

* Presentation of the Annual Report 2018-2019
* Achievements and Challenges

7. Trustees

* Election of new Trustees – Nominations from: Dr Elena Riva  
   Sharon Bates  
   Melissa Crowland  
   Prof. Tim Barrett
* Trustees wishing to stand down or be re-elected

8. Resolutions

9. Any other business

**Please note the meeting will automatically be recorded and notes taken**