

**Agenda
Annual General Meeting 2019
Tele-Conference
2nd November 2019, 2:00 – 3:00pm**

 1. Welcome and Introductions

 2. Apologies for absence

 3. Minutes from the last Annual General Meeting held on 24th January 2019

 4. Any matters and actions arising from the minutes

 5. Financial Report Annual Accounts and Balance Sheet for 2018-19

* Audited accounts
* Appointment of Independent Examiner

 6. Annual Report

* Presentation of the Annual Report 2018-2019
* Achievements and Challenges

7. Trustees

* Election of new Trustees – Nominations from: Dr Elena Riva
 Sharon Bates
 Melissa Crowland
 Prof. Tim Barrett
* Trustees wishing to stand down or be re-elected

8. Resolutions

9. Any other business

**Please note the meeting will automatically be recorded and notes taken**