**Trustees Present:** Michelle Hough (Chair), Trevor Parkin (Vice Chair and Treasurer), Dawn Mayes, Kez Hayat, Alex Griffiths-Rayson and Richard Paisey.

**Apologies:** None received

**In attendance:** Ann Chivers (CEO), Kerry Leeson-Beevers (National Development Manager), Catherine Lewis (Office Manager), Liz Loughery (Administration Coordinator), Marie McGee (Transition Coordinator), Steve Scoffield (Finance Manager) Kathy Luckhurst (Family member), Parminder Jutla (to be proposed as a Trustee)

1. **Welcome and Introductions from ASUK Chair, Michelle Hough**

Michelle welcomed everyone to the AGM. Michelle explained that she had been ASUK Chair since 2012 and for the past year Trevor Parkin has been acting as Interim Chair whilst Michelle has remained as a Trustee. Michelle would like to remain a Trustee to drive forward research and awareness. Michelle would like to propose Trevor as Chair going forward.

**Election of Trevor as Chair**
Proposed: Michelle Hough
Seconded: Richard Paisey

Approved unanimously

Trevor thanked Michelle and the Trustees for driving the charity forward. Trevor said he felt honoured and privileged to lead the charity forward as Chair and Treasurer.

Trevor thanked everyone for taking the time to be part of the AGM.

1. **Minutes of the previous Annual General Meeting held on the 5th October 2017**The minutes were approved as a true and fair record of the meeting.
Proposed by Michelle Hough

Seconded by Richard Paisey

Approved unanimously

1. **Financial report**

The Accounts and Annual Report were presented by ASUK Finance Manager, Steve Scoffield. Steve explained that the charities finances are currently in a healthy position, but further funding is needed to maintain our reserves. The Accounts have been independently examined and comply with current legislation and the SORP. The Independent Examiner has given an unqualified report, with no matters to draw to the attention of the members.

Trevor went on to explain that although ASUK is currently in a healthy financial position, we can’t be complaisant and must seek more funding for sustainability. The charity is very conscious of its income and expenditure and tries to be as effective and efficient as possible with the resources we have.

1. **Annual Report Summary**

Trevor gave an overview of the charities key achievements over the past 12 months, including statistics of people being diagnosed with AS. Trevor also gave a brief overview of the charities income and expenditure.

1. **Trustees**

**Election of New Trustees**

Parminder Jutla would like to be proposed for election as a Trustee. He has extensive experience and knowledge of the charity sector including raising funds.

Proposed by Michelle Hough

Seconded by Richard Paisey

Approved unanimously

Trevor welcomed Parminder to the Board.

**Trustees Standing Down**

Dr. Rick Steeds joined the Board of Trustees in March 2018. On 4th December 2018 he stood down as an ASUK Trustee due to personal reasons. Trevor explained that the charity was extremely appreciative for his input to date and would welcome him should he wish to return at any point in the future.

**Re-election of Trustees**

One trustee is retiring at this AGM and offering himself for re-election:

Richard Paisey.

Proposed by Parminder Jutla

Seconded by Michelle Hough

Approved unanimously

Dawn Mayes to be elected as Interim Vice Chair

Proposed by Parminder

Seconded by Michelle

Dawn doesn’t feel she has the time and commitment to be the Vice Chair on a permanent basis and would like the position to be advertised.

1. **Approval of Accounts**

The Treasurer recommended that the Accounts and Annual Report be approved.

Proposed by Michelle Hough

Seconded by Richard Paisey

Approved unanimously

1. **Appointment of Independent Examiner**

The Chair recommended the appointment of Thomas Westcott Chartered Accountants, Barnstaple as Independent Examiner for the forthcoming year.
Proposed by Trevor Parkin
Seconded by Alex Griffiths-Rayson

Approved unanimously

1. **Other Resolutions**

There were no other resolutions.

1. **Any Other Business**

The overall consensus was that using the webinar technology was a good idea for future AGM’s and made it more accessible for the majority of people.

Trevor thanked everyone for their hard work and support over the last 12 months and for taking the time to be part of the AGM.

**The AGM closed at 19:45**